

SCHOOL RULES

School Hours
7:30 a.m. to
5:00 p.m.

Be on Time

Class starts
at 9:00 a.m.

Gate closes at
9:15 a.m.

Late drop off
at 10:00 a.m.

Drive and park
safely

Watch out for kids

Be Patient.
Wait time may be
longer during drop
off and pick up

Sign in and out
everyday

Attendance taken
at 9:15 a.m.

Do not park in
neighbor's driveway

COVID -19 INFO

Masks required for everyone 2 years and up indoors. Masks if less than 3ft. outdoors. No masks for nap or during meals.

Call school if your child is sick. Doctor's note is required to return to school.

Let's
all do
our
best!



Health Checks

Sick students must stay home.

Daily temperature checks

Stay home if anyone in the family has COVID-19 symptoms, tested positive or been exposed.

Call school ASAP.

BIRTHDAYS

Inform teacher if you want to bring a treat for the class

Birthday Circle Celebration

Birthday form will be given out at the beginning of birthday month

Keep it Simple-
No class parties,
No balloons, no confetti, no signs allowed

Optional treats

Store bought, individually packaged & sealed.

100% fruit juice, no artificial sweeteners or colors

Class directory available upon request



WHAT TO PACK IN THE LUNCH BOX

Pack a healthy lunch & snacks.

No candies or soda please.

No lunch warm ups.

Use a thermos to keep lunches warm.

Extra masks

& Dirty mask pouch

Utensils

Placemat (approx 8" x 11")

Napkin

Water bottle

ONE 21 OZ (approx size)

OR

TWO 12 oz. (approx size)

NAPPERS

Bring a backpack to store bedding. Backpack must fit in child's cubby.

Bring nap bedding on Mondays and take home on Fridays.

Pack extra clothes in back pack
1 shirt, 1 bottom,
1 underwear, 1 pair of socks.

Bring a fitted crib sheet and small blanket.

A fitted crib sheet is required for all nappers.

Do not bring a big pillow, a big blanket, or oversized bedding.

Storage is limited.

ELEMENTARY

Bring a backpack for school work.

4th & 5th Graders.
Bring own Chromebook with storage case.

PE Class (Monday-Thursday)

All students wear tennis shoes for sports.

Ukulele Class

Bring ukulele on Thursdays. Tune ukulele at home.

(Concert ukulele, picks, tuner & case.)

Pack extra clothes in back pack
1 shirt, 1 bottom,
1 underwear, 1 pair of socks.

KINDERGARTEN CLASS

Bring a
backpack
for school
work

Do not pack
school
supplies.

No naps (unless
requested.
Bring bedding
if needed)

All
kindergarten
students will
join Room 3
for the
afternoon
class session



Pack extra
clothes in
back pack
1 shirt, 1 bottom,
1 underwear, 1
pair of socks



PROCARE PORTAL

Use
Procure
App to
check in
and out

Add emergency
email & phone #
confirmation on
portal.

This must be
done by parent.

Check account
balance on
portal.

Update
emergency
information on
portal.

Inform office
for Procure
invitation link to
activate portal

In case of
emergency,
texts will be
sent first via
procure.

TUTION INFO

Due on 20th to
25th of
previous month

\$25 Late fee
if tuition is not
received by
25th.

Mailing Address

5702 Clark Drive
Bldg B.
Huntington
Beach, Ca 92649

Accepted
payments

Check
Cash

Credit Card
(with 3% fee)

Optional - Set
up auto pay
via your bank

Use child's
name as
account name

The page is framed by a decorative border of tropical plants. On the left and right sides, there are branches with various types of leaves, including large monstera leaves with characteristic holes and smaller, more delicate fern-like leaves. The colors range from light green to a vibrant teal. At the bottom left, there is a stylized illustration of a pink bear with a yellow belly, and at the bottom right, a yellow tiger with black stripes. Small musical notes are scattered around the animals. The background is a light, neutral color.

TODDLERS CLASS SCHEDULE

7:30 - 9:00 a.m. Morning Daycare

Indoor and outdoor play

9:00 - 9:15

Snack / Bathroom / Diapering

9:15 - 10:15

Work time

Practical Life, Sensorial, Math, Language, Cultural Arts

10:15 - 10:30

Circle Time

Stories and Group Lessons

10:30 - 11:00

Outdoor Play

11:00 - 11:30

Lunch

11:30 - 12:00

Lunch clean up / Bathroom / Diapering

12:30 Half Day Session Dismissal

12:30 - 2:30

Nap Time

2:30 - 3:00

Snack / Bathroom / Diapering

3:00 - 4:00

PM Daycare / Outdoor Play

4:00 - 5:00

Indoor Play

5:00 Pick Up

***Diapers are changed throughout the day, as needed**

The page is framed by a decorative border of tropical plants. On the left, there are green fern-like leaves and a pink bear illustration. On the right, there are green leaves and a yellow tiger illustration. The top and bottom are filled with various shades of green leaves, including monstera and ferns.

PRIMARY CLASS SCHEDULE

7:30 - 9:00 a.m. Moring Daycare
Indoor/outdoor time

9:00 - 9:10

Bathroom Time

9:15 - 9:30

Snack Time/Wash hands

9:30 - 11:00

Circle Time, Small Group Lessons, and Individual Work Time
Practical Life, Language, Math, Cultural Arts, Sensorial

Outdoor Play and Lunch

Room 1 - 11:00 - 11:30 Lunch 11:30 - 12:00 Outdoor Play

Room 2 & 3 11:00 - 11:30 Outdoor Play 11:30 - 12:00 Lunch

12:00 - 12:30 Bathroom, Nap Prep

12:30 AM Session Dismissal

Pre K : 12:30 - 2:30 Nap Time

Kinder: 12:30 - 2:30 Kinder Afternoon Session Class Time

2:30 - 3:15 Wake Up/ Nap Cleanup / Bathroom / Snack Time

3:00 PM Session Dismissal

3:00 - 4:00 Outdoor Play

4:00 - 5:00 Indoor Play

VACCINATION REMINDER



1

Update your child's vaccination record as needed.

2

Request a new Physician's Report on our child's annual physical. Forms are available in the office.

3

Submit updated vaccination or physician report to the office.



**MCDC IS A
PEANUT FREE
SCHOOL.**

**DUE TO SOME LIFE-
THREATENING PEANUT
ALLERGIES, PEANUTS ARE NOT
ALLOWED AT SCHOOL.**

**DO NOT PACK FOOD ITEMS
CONTAINING PEANUTS.**

**PLEASE INFORM THE TEACHER
IF YOU ARE USING OTHER
SPREADS SUCH AS SOY NUT
BUTTER, ALMOND BUTTER, ETC.**